

**Profile**  
Create shipping and cost centre defaults in your profile.

**Favourites**  
Store frequently purchased items in favourites.

**Approvals**  
Quickly access documents that require your review

**Shopping Cart**  
Access your current shopping cart.

**Welcome**  
Check here for new announcements, contact and training information.

**Search for items in hosted catalogues.**

**Hosted Catalogue Suppliers**  
Click on icon(s) to search for items.

**Forms**  
Used to create shopping carts for non-catalogue items.

**Punch-out**  
Click on icon(s) to navigate to a vendors' website to search for items in their catalogue.

**Action Items**  
Review the action items for updates regarding requisitions, purchase orders or invoices.

**My Resources**

YORK UNIVERSITY  
Sm@rtBuy  
Home - Shop

shopper shopper 1 profile | logout

Select Draft Cart or Add Item to Cart CAD\*

Search for Catalog No. (SKU)

home/shop | favourites | forms | carts | approvals | document search | settlement | more >>

Shop Everything Go advanced search

Go to: favourites | forms | quick order Browse: suppliers | categories | contracts

**Welcome to Sm@rtBuy Production Site**

Sm@rtBuy is York's new electronic procurement system, designed to improve our purchasing processes and reduce costs!

Sm@rtBuy is your online "one-stop shop" to purchase and pay for anything you need, from office supplies to scientific equipment.

For additional support please go to <http://smartbuy.info.yorku.ca/training/> or contact your eProcurement Administrators:

Simonelle Lobo - ext. 22240  
Amir Shah - ext. 30545

**Hosted Catalogue Suppliers**

- BIO-RAD
- DataIntegrity
- DIRECT COPIER SERVICE LTD.
- IMPERIAL
- life Shipping & Handling Applies
- Linde
- NATIONWIDE
- office33joo
- SARSTEDT Handling fee < \$150 order

**Forms**

- Berries n Blooms Catering Form
- Change Order Request
- New Supplier Request
- Non-Catalogue Form
- York Printing Services - Letterhead and Envelope O...
- York Printing Services - Business Card Ordering Fo...

**Punch-out**

**Lab Supplies**

- Fisher Scientific
- BioLabs
- SIGMA-ALDRICH

**Office/Computer**

- STAPLES
- DELL

**My Resources**

- My Orders
  - Requisitions
    - Pending (5)
    - Recently Completed
  - Purchase Orders
    - Recently Completed (11)
- Approvals \*