

Sm@rtBuy User Group: Monthly Session



Finance Department

June 26, 2012

Agenda



- Release of system
- What's available
 - Vendors
 - Functionality
- Confirmation of roles
- Payment status integration
- Points of contact

Release of system



- Live Order Testing phase of project has concluded successfully
- Training occurred throughout the week of June 18 to June 22
- System is now released to User Group members who have completed the prerequisite training
- System is available through the URL that will be emailed to User Group members

What's available?



- The following vendors are available for ordering:

Commodity	Hosted	Punch-out	Form
Catering			Berries & Blooms
Coffee	Direct Coffee Service Imperial Coffee Services Office Coffee Solutions		
IT	Data Integrity Nationwide Audio Visual	Dell	
Scientific supplies	Bio-Rad Life Technologies Linde Sarstedt	Fisher Scientific New England BioLabs Sigma-Aldrich	
Office Supplies		Staples	
Printing			York Printing Services

What's available?



- The following functionality is available in the system:
 - Catalogue shopping
 - Non-catalogue form
 - Other forms:
 - Berries & Blooms
 - New Supplier Request
 - Change Order Request
 - York Printing Services – Letterhead and Envelope
 - York Printing Services – Business Card
- Cheque Requisition functionality will be released at a later date

Points of Contact



- Dedicated SmartBuy email address is smartbuy@yorku.ca

- Primary

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- Project Team

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Questions

